



Ministry General Information

Ministry Name Normandy Presbyterian Church	Presbytery Middle Tennessee	Synod Living Waters
Email lowesuzie@gmail.com	Preferred Phone 931-857-9395	Website Address normandypresbyterian.org
Mailing Address PO Box 58, Normandy, TN 37360	Alternate Phone/Email karma57@charter.net	Community Type
Congregation or Organization Size	Curriculum	Average Worship Attendance
Church School Attendance	Statistical Report https://ogaapps.pcusa.org/api/report/3594	
Intercultural Composition Prefer not to answer: 100%		Released Date 11/17/2025

Information about the Position

Position Requirements	
Position Type(s) Solo Pastor: Installed	Other Training Master of Divinity preferred
Experience Required No Experience/First Ordained Call	Language Requirements English
Specify Title / PT Work Hours (if applicable) 25 Hour PT Installed Solo Pastor	Statement of Faith required? Yes
Employment Status Part-time	Are you open to a clergy couple? Yes

Ministry Requirements
<p>Church Mission/Vision Statement</p> <p>We believe we are called to glorify God and share the love of Jesus Christ. Rooted in prayer and guided by His grace, we welcome all to worship, learn, and grow in faith within a safe and compassionate community. As we live out our faith together, we seek to serve, care for, and build meaningful relationships with our neighbors, always spreading the Good News of Christ's love.</p>
<p>Tasks, expectations, duties, supervision, assignments, and responsibilities for the position</p> <p>Preaching and Leading Worship – Faithfully proclaim the Word of God in the Reformed tradition through prayerful sermon preparation and Spirit-led worship. Lead services that glorify God, administering the Sacraments with reverence and in accordance</p>

with the Constitution of the PC(USA). Officiate at weddings and funerals as a pastoral presence, and plan services that follow the liturgical calendar and deepen the congregation's journey of faith.

Visitation and Pastoral Care – Nurture bonds of Christian fellowship through regular contact with members in their homes, hospitals, and care facilities. Offer compassionate pastoral care and counseling to individuals and families in times of crisis and significant life transitions, including birth, marriage, death, and vocational change. Provide a steady, grace-filled presence.

Outreach and Community Engagement – Partner with the local faith leaders, community leaders and community organizations to strengthen relationships and develop initiatives that reflect Christ's love in action.

Administration and Leadership – Strengthen the church's mission and ministry by working in partnership with the Session and congregational leaders to shape and implement a transformational vision and multi-year plan. Equip and nurture current and emerging leaders. Resource and support committees in their work, and provide oversight of the church's administrative functions in a spirit of transparency and shared trust.

Service to the Greater Church – Participate actively in the life and ministry of the Presbyterian Church (U.S.A.) through service to the Presbytery, Synod, and General Assembly. Strengthen the connectional nature of the church by collaborating with colleagues in ministry.

Growing in Faith and Leadership – Pursue continuing education and spiritual growth to remain grounded in Scripture and attuned to theological and pastoral best practices.

Compensation & Housing

Minimum Effective Salary

40400

Housing Type

Housing allowance

MDP - Narratives

How would you describe the congregation's/organization's specific vision for ministry? How will this vision impact the community? Is the congregation part of a ministry vision or program?

Our ministry is focused on liturgical Sunday worship in the Reformed tradition of the Presbyterian Church USA, but we leave room for creativity and contemplative prayer. While our church is rich with history and continuity for over 110 years, we are also very welcoming and accepting of newcomers. We support and nourish each person's faith walk and spiritual growth with adult education, fellowship and outreach events.

Regular events we offer to our members and those in our community include, gathering once a month where musicians of all skill levels can play and others can enjoy the music, annual pancake breakfast before the Easter service, other dinners, and fall picnic. We participate in joint services and other ecumenical events with other churches in our community. Music on Front Street is a summer event where three churches in Normandy work together to provide food, music, fellowship and God's word to all attending.

Financial stability allows us to meet the immediate needs of our neighbors. The endowment of Sue's Purse, established over 20 years ago in memory of a long-time member, has evolved into an event held at our church three times a year where we provide food, the Methodist church provides household items, and the Baptist church provides toiletries, to anyone who shows up. Our Sue's purse ministry also provides emergency funds, donated by the congregation in a regular "Cents for Sue" offering, for several families experiencing distress or crisis each year.

What is the nature and context of the community in which your congregation lives out its mission/vision? How will you address the emerging needs that are impacting your community?

Normandy, while once a thriving railroad stop between Nashville and Chattanooga, is now quiet with few businesses or local public schools to attract growth. The Duck River, Normandy Lake and its recreation areas are the primary reasons visitors come through our town or choose to move here. However, there are three churches and two relatively new Christian based recovery centers in this small community. Local government leadership has introduced several seasonal events where residents and visitors participate and enjoy the festivities. New construction and renovation of existing structures have also made our town more attractive and inviting to newcomers.

We welcome and encourage all our neighbors and any visitors to attend our worship, Sunday School and other activities and events we have or participate in. Our current and most compelling call is to support our older, retired members, and be involved in providing food for the hungry and resources for those in emergent need. We also focus on intergenerational mentoring as an effective tool.

How will this call help complement the responsibilities of other staff/volunteer positions, and the life of the congregation/organization, so that you may accomplish your short and long-term goals for ministry?

Our challenge is an aging membership. We need more visibility that would attract youthful newcomers and encourage growth in our church attendance. Working together with our members, the Minister's leadership will help our church spread the Gospel and continue its strong worship tradition, to teach the word of God with biblical truth, share our blessings with our neighbors and those in need, continue our journey to become more engaged in the community, to interact with other local churches and ministries, and promote new membership through outreach to new residents.

Normandy Presbyterian has been blessed with strong elders, leaders and volunteers. Most of our initiatives and committees are led by our elders. We are looking for a candidate who will share our vision, create new concepts and work with the leaders to implement those ideas where appropriate.

Provide a description of the skills, gifts and training the person you hope will become a part of your ministry must have, to lead the congregation towards the vision and mission established.

We would like our new minister to be an effective preacher with strong Christian values — someone with strong communication skills, yet humble and approachable with the ability to relate to others with patience and love. We want someone with wisdom and experience to challenge us with opportunities to participate in mission and ministry that inspires spiritual growth outside the church. He or she should be an organized administrative leader able to facilitate committee operations and creatively motivate volunteers.

Our aging membership needs someone who will care for them with compassion and kindness; understanding the historical roots of our church and community. This person must be an authentic and trustworthy advisor to those in need of counseling and help.

Music is a big part of our church. A musically oriented person could work with the musicians of our congregation and help us showcase this gift and promote new membership.

We pray that God sends us someone who is personable, friendly, outgoing and enthusiastic about meeting the challenges of a rural church and community — someone with fresh ideas and the energy to promote overall growth in our membership; and someone who will walk and evolve with us.

What areas of ministry do you expect the person called to be responsible for? Share specific tasks, assignments, and programs.

Our minister will have responsibility for preaching at Sunday worship and participating in Sunday school. He or she will moderate and work with the Session and Clerk of Session in regular meetings and provide collaboration and support for volunteer committee members involved with worship planning, missions, pastoral care and fellowship activities. Our minister will communicate with the congregation through a variety of forms, including personal contact using phone, text, email and other social media.

Our minister will be an active member of the Middle Tennessee Presbytery, working with its moderator(s) and committees as needed. He or she will have authority to administer the sacraments of communion and baptism and to officiate at weddings and funerals. Our minister will shepherd and care for the congregation by regularly doing the following: visit those who are sick, hospitalized or home-bound; administer communion to those congregants unable to participate in person; provide pastoral care to persons or families in crisis or experiencing significant life changing events. Our minister will attend and support church activities so as to be involved with the congregation on a personal level. He or she will also provide outreach to potential new members through individually appropriate contact and keep regular office hours at least one day a week.

Optional Links

NPC WEBSITE - Website - <https://www.normandypresbyterian.org>

References

Reference #1

Gary Kelly
Retired Pastor & COM Liaison
423-312-0098
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Reference #2

Jane Herring
Former Pastor & Current Moderator of
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Reference #3

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Self-Referral Contact Information

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