

Interim/ Transitional Pastor Job Description
Priest Lake Presbyterian Church
Nashville, TN

Priest Lake Presbyterian Church (PLPC) was formed in 1981 and is located in the Priest Lake/Antioch area of Nashville. Our congregation is diverse in culture, languages, ages, sexual orientation and political affiliation. We are a Christ centered congregation, who share a love for God and a desire to learn and grow in our faith. Our active membership and friends total approximately 140, with an average attendance ranging between 50-60 congregants per weekly service. We are debt-free (including free of a mortgage) which has allowed us to be a tithing church to our designated missions. We also host 2 other congregations that use our property for their worship services: an Arabic Presbyterian church which started as a new church development and we lease space to a Hispanic Apostolic church.

Following the resignation of our pastor in June 2024, we have been blessed to have our own CRE to lead weekly services. It is now time to move forward with our call process.

Status: Part time; minimum 20 hrs/wk

Position Purpose:

To provide ongoing and continuous pastoral leadership; to maintain a healthy congregational life; and to assist, encourage, and empower the congregation and its leaders as it prepares for the arrival of a new pastor

Job Responsibilities:

- Provide leadership for all worship, mission, service and ministry activities
- Work with the Session to
 - (a) Encourage and support the congregation with guidance from the Presbytery, in a deep and thorough self-study
 - (b) Assist the congregation in coming to terms with its history and present life
 - (c) Guide the Session and congregation in clarifying their vision for the future
 - (d) Help the congregation clarify its identity in the community
 - (e) Facilitate the congregation's work to identify its strengths and challenges, including any necessary transitions
 - (f) Guide the congregation in strengthening its relationship with the larger church and local community
 - (g) Assist the congregation to prepare for new leadership; encourage the people to envision and plan for a new future
- Proclaim, as the sole Teaching Elder for the congregation, the Word of God during weekly worship services

- Administer the Sacraments of the Lord's Supper on the 1st Sunday of the month during regular worship service, as well as in occasional services (e.g., Maundy Thursday) as determined by Session
- Lead other services as necessary, including weddings, funerals, etc. and administer the Sacrament of Baptism. (Additional compensation for weddings and funerals will be provided through funds outside of our church budget. It is customary for the family to provide compensation to the pastor for these services).
- Provide pastoral care for the congregation as needed
- Act as an administrative head of Staff and provide feedback to Session concerning any staff performance issues
- Moderate meetings of the Session and congregation

Qualifications:

- Ordained by Presbyterian Church USA
- Experience as a called pastor and/or interim pastor
- Completion of Interim Ministry training preferred
- Experience as head of staff
- Effective interpersonal communication skills

Salary and Benefits: Negotiable

Interested applicants should submit the following:

1. Attested PIF
2. Letter of interest to :

Amy Aviles, Clerk of Session
Priest Lake Presbyterian Church
2787 Smith Springs Rd.
Nashville, TN 37217
Email: holtaviles@gmail.com