**East Brentwood Presbyterian Church**

**Job Posting**

**COORDINATOR OF YOUTH MINISTRIES**

East Brentwood Presbyterian Church (EBPC) is a mid-sized, PCUSA church on one of the most accessible corners in Brentwood, TN, with a three-star preschool, East Brentwood Children’s Academy (EBCA), for ages two through five. Our Vision Statement: East Brentwood Presbyterian Church strives to be a campus of connection with an open seat for all to gather, worship, and respond to Christ’s urgent call to address the hunger of God’s people with action, love, justice, and mercy.

The Coordinator of Youth Ministries will create and maintain dynamic and fun Christian education learning programs for youth while engaging and building relationships with their families. Working with a team of volunteers, and in coordination with church staff, s/he will lead a ministry that provides understanding and connection to our faith foundations while encouraging spiritual growth and a commitment to external Mission work.

**ESSENTIAL DUTIES OR RESPONSIBILITIES:**

1. **Relationship Building:**

* Engage the youth and their families to build relationships and participate in all aspects of congregational life
* Accompany youth as they grow in faith through fun, recreation, direct instruction, mentoring, and the encouragement of key faith practices such as worship, study of scripture, service/mission, giving and prayer
* Encourage youth and family participation in worship assistance, community service/mission work, and church leadership roles

1. **Faith Formation**

* Partner with the Youth Team (adult and youth volunteers) to provide planning, curriculum, active direction, oversight, and coordination of year-round youth programing such as a Sunday Faith Formation program, Confirmation, or special events (e.g., NaCoMe retreats, quarterly parent and youth service events, Back to School with a Purpose, summer mission trip and/or the Youth Conference at Montreat)
* Coordinate with other staff/volunteers to involve the youth in inter-generational events
* Align with External Care Ministry goals for the Church through mission and service educational programming and church life events for the youth and their families
* Occasionally attend and/or participate in Sunday Worship

1. **Organization and Outreach**
   * Meet weekly with the pastor, staff, and volunteers to coordinate faith formation
   * Provide monthly update on youth ministry programming activities through the newsletter and to the Pastor, who will provide updates to Session

**KNOWLEDGE/EDUCATION, EXPERIENCE, AND QUALITIES REQUIRED**

* Current enrollment in an AA or Bachelor’s Degree program or equivalent experience required, preferably in Christian Education or a related area
* Demonstrated experience in working with youth and providing education in a church context is preferred, but not required.
* Top candidates will exhibit flexibility in a dynamic environment, and demonstrate a positive, open, and collaborative attitude and demonstrate a fun approach to ministry with youth
* Experience in teaching, communications, transformational church work, community building, and volunteer support is a plus

**COMPENSATION, CLASSIFICATION AND SCHEDULE**

* The Coordinator of Youth Ministries will be a Part Time, Regular employee, classified as non-exempt and paid on an hourly basis of $20/hr. (wage dependent on experience and qualifications)
* This position is scheduled for 6 - 8 hours per week, at least during the academic school year; ideal candidate will also be available for one or two several day mission/conference experiences in the summer; eligible for 2 wks. of PTO equal to twice the number of avg. weekly hours

**Send Resumes to:**

**Office Manager at** [**office@ebpctn.com**](mailto:office@ebpctn.com)

**East Brentwood Presbyterian Church**

**9000 Concord Road**

**Brentwood, TN 37027**