

**ADMINISTRATIVE COMMITTEE
REPORT TO THE PRESBYTERY OF MIDDLE TENNESSEE
NOVEMBER 11, 2022**

INFORMATION

- The Administrative Committee ordinarily meets on the third Thursday of each month, via Zoom, following the meeting of the Finance Committee.
- The Administrative Committee receives regular reports from the Co-Executive Presbyters, the Stated Clerk, and the Treasurer.

ADMIT TO RECORD

1. The Administrative Committee approved plans for the November 11 Presbytery meeting: First Nashville will host; offering to go to the Middle Tennessee UKIRKS; Moderator Cristi Scott Ligon will preach. Lunch will be provided at a cost of \$10, and proposed amendments related to the Rules of Discipline will be on the agenda for action.
2. The committee reviewed the August 13 Zoom Presbytery meeting.
3. The Co-Executive Presbyters reported that a luncheon for Retired Clergy and spouses is scheduled for Wednesday, December 7, 2022, at Trinity Presbyterian Church, Nashville.
4. The Co-Executive Presbyters provided an update on the search for work space / meeting space.
5. The Administrative Committee received a report on the proposed joint congregational witness between First Presbyterian Church, Springfield, and Central Christian Church, Springfield. The Committee on Church Transformation, leadership of the Disciples of Christ, and leaders of both congregations are working on this.
6. The Administrative Committee discussed the proposed revision to the Mission and Operations Manual related to the reporting of names of members of an investigating committee. The following task force was appointed to review this and bring a recommendation back to the Administrative Committee, hopefully by the November Administrative Committee meeting: Cristi Scott Ligon, Doug Berry, Theresa Denton, John Hinkle (if available).
7. The Administrative Committee approved that going forward, February and August Presbytery meetings would be via Zoom, and May and November meetings would be in-person meetings. Following is the 2023 and 2024 schedule:
2023: Saturday, February 11, 2023 – Zoom
Saturday, May 6, 2023 – in-person, Westminster Presbyterian Church, Nashville; guest speaker: 225th General Assembly Co-Moderator, Ruth Santana-Grace
Thursday, August 10, 2023 – Zoom
Thursday, November 9, 2023 – in-person, First Presbyterian Church, Clarksville
2024: Saturday, February 10, 2024 – Zoom
Saturday, May 11, 2024 – in-person, location to be determined
Thursday, August 8, 2024 – Zoom
Thursday, November 14, 2024 – in-person, location to be determined
8. The Administrative Committee receives regular reports from the Personnel Task Force. The Task Force recommended a 3% salary increase for the Executive Presbyter, along with a 3% increase to the EP's 403b contribution, which was approved by the Administrative Committee. The Administrative Committee will make sure this is included in the 2023 budget.

9. The Personnel Task Force reported on the search for an Administrative Assistant, now Operations Coordinator, handling communications and administrative duties. The position is 20 hours / week with limited medical benefits. The Administrative Committee concurred with the job description provided by the Personnel Task Force, to be presented for approval by the Presbytery at the November 10 Meeting.
10. The Administrative Committee, in concurrence with the Personnel Task Force, accepted with regret the resignation of Robin Thomas from the role of Co-Executive Presbyter for the Presbytery of Middle Tennessee, effective December 31, 2022.
11. The Administrative Committee concurred with the job description provided by the Personnel Task Force for the Executive Presbyter.
12. The Administrative Committee concurred with the Personnel Task Force on the terms of call for Ray Thomas as Executive Presbyter for the Presbytery of Middle Tennessee, effective January 1, 2023.
13. The Administrative Committee received a report from Shelby Smith, chair of the Stated Clerk Search Committee. The Search Committee will present Ruling Elder Mary Catherine Sevier, a member at First Presbyterian Church, Murfreesboro, for election at the November 10 Presbytery meeting as Middle Tennessee's stated clerk, effective January 1, 2023.

RECOMMENDATION

1. The Nominating Task Force recommends that Ruling Elder Henry Deaderick and TE Larissa Romero be approved as co-chairs of the Committee on Social Justice for the balance of 2022.
2. The Nominating Task Force recommends the following slate to fill vacancies and positions as indicated (a complete membership list is attached to the Administrative Committee report):
 - Administrative Committee, Class of 2024 – Betsy Bond, RE, Trinity Nashville
 Class of 2025 – Leonard Jordan, CP, St. Andrews Nashville
 Jane Herring, TE, Emmanuel Nashville,
 Moderator-in-Nomination
 - Treasurer, Class of 2025 – Evelyn Graham, TE, Member-at-Large
 - Finance Committee, Class of 2025 - Toby Mueller, TE, Historic Franklin
 *Melinda Sanders, RE, Woodland
 - Comm. on Church Transformation, Class of 2023 – Robin White, RE, Historic Franklin
 Class of 2025 - *Lilia Ramirez-Jimenez, LatinX Hub
 Barbara Halverstadt, Emmanuel Nashville
 - Comm. on Leadership Excellence, Class of 2025 – *Sarah Bird Kneff, TE, First Columbia
 *Mary Martin, RE, First Murfreesboro
 - Commission on Ministry, Class of 2023 – Greg Gardner, RE, Woodland Nashville
 Class of 2025 – *Tom Bagley, TE, Normandy
 Anne Keener, CP, First Franklin
 *Gary Kelly, TE, Honorably Retired
 *Mark Mueller, TE, The Outreach Foundation
 Mickey Stueck, RE, First Lebanon
 *Leslie Traylor, TE, Hermitage
 - Comm. on Mutual Support, Class of 2025 - Shawn Thomas Smith, TE, First Smyrna
 Spencer Truett, RE, First Dickson
 *Ross Thomas, RE, First Springfield
 - Comm. on Prep. for Ministry, Class of 2024 – Jonathan Angel, TE, Allardt
 Class of 2025 - *Michael McLaughlin, TE, First Cookeville
 Judy Schomber, RE, Trinity Nashville
 Judy Tygard, RE, Bellevue
 - Committee on Social Justice, Class of 2025 - *Dora Estes, RE, Double Springs Cookeville

Stacy Rector, TE, TADP
Permanent Judicial Commission, Class of 2028 – Theresa Denton, RE, Emmanuel Nashville
Bill Russell, RE, First Spring Hill
Walt Tennyson, TE, Alive Hospice

Committee Chairs

Administrative	RE Elinor Foster (by virtue of office)
Finance	TE Evelyn Graham (by virtue of office)
Church Transformation	TE John Hilley
Leadership Excellence	TE Aaron Stauffer
Commission on Ministry	TE Erin Howton-Angel
Mutual Support	TE Bobby Harding
Preparation for Ministry	
Social Justice	RE Henry Deaderick

Synod Commissioners Class of 2024

Joyce Harris, RE, St. Andrews, Nashville
Will Berger, TE, Member-at-Large
Alternates:
Donna Simpson, RE, First Cookeville
Gary Kelly, TE, Honorably Retired

Ordination Exam Readers, Class of 2023

Guy Griffith, TE, Westminster, Nashville

UKIRK Nashville Board

Tania Carter
Rev. Shane Smith
Rev. Ean Taylor, Cumberland Presbyterian representative

Presbytery of Middle Tennessee | Committee Membership 2023 - 2025

TE – Minister of the Word and Sacrament RE – Ruling Elder *Second Term to be elected 11/10/2022

Administrative Committee

Class of 2023

*Doug Berry, RE
Westminster Nashville
Heidi Hudnut-Beumler, TE
Westminster Nashville

Class of 2024

*Greg Glover, TE
First Clarksville
Betsy Bond, RE
Trinity, Nashville

Class of 2025

Leonard Jordan, CP
St. Andrews Nashville
Jane Herring, TE
Emmanuel Nashville
Moderator-in-Nomination

Trustees (by virtue of office; serve as members of both Administrative and Finance Committees)

Stephen Yates, TE
First Tullahoma
2023 Moderator

Elinor Foster, RE
First Lewisburg
Vice-Moderator

Evelyn Graham, TE
Member-at-Large

Treasurer

Finance Committee

Anders Hall, RE
Westminster Nashville

Hal Sauer, RE
First Nashville

Toby Mueller, TE
Historic Franklin

Bruce McVey, TE
First Fayetteville

Steve Thomas, TE
Honorably Retired

***Melinda Sanders, RE**
Woodland Nashville

Committee on Church Transformation

John Hilley, TE
East Brentwood
Robin White, RE
Historic Franklin

*Bob LaGrone, RE
First Nashville
Keith Gunter, TE
New Creation

*Lilia Ramirez-Jimenez, TE
LatinX Hub
Barbara Halverstadt, RE
Emmanuel Nashville

Committee on Leadership Excellence

Mary Moody, RE
Second
Shane Smith, TE
Hillsboro, Nashville

*Laura Cheifetz, TE
Vanderbilt
*Aaron Stauffer, TE
Vanderbilt

*Sarah Bird Kneff, TE
First Columbia
*Mary Martin, RE
First Murfreesboro

Commission on Ministry

Erin Howton-Angel, TE
Allardt
Greg Gardner, RE
Woodland Nashville
Sally Hughes, TE
Trinity Nashville
*Beth McCaw, TE
Southminster Nashville
John A. Smith, TE
First Dickson/Ellis Grove
Shelby Smith, RE
First Spring Hill

Tom Drake, RE
Bellevue
Carol Foster, RE
First Fayetteville
Bill Patterson, RE
First Murfreesboro
*Amy Stoker, TE
First Pulaski
Frank Wade, RE
Westminster Nashville
*David Wood, RE
First Nashville

*Tom Bagley, TE
Normandy
Anne Keener, CP
First Franklin
*Gary Kelley, TE
Honorably Retired
*Mark Mueller, TE
The Outreach Fndn.
Mickey Stueck, RE
First Lebanon
*Leslie Traylor, TE
Hermitage

Committee on Mutual Support

Bobby Harding, TE
First Murfreesboro
Sally Ann McKinsey, TE
Validated Ministry

Teresa Burns, RE
First Pulaski
*David Carlton, RE
Second

Shawn Thomas Smith, TE
First Smyrna
Spencer Truett, RE
First Dickson
*Ross Thomas, RE
First Springfield

Committee on Preparation for Ministry

Meredith Cox, TE
St. Thomas, Nashville
James Peeler, RE
Harpeth Brentwood
*Sandra Randleman, TE
First Nashville

* Kate Adcock, RE
Second Nashville
* Guy Griffith, TE
Westminster Nashville
Jonathan Angel, TE
Allardt

***Michael McLaughlin, TE**
First Cookeville
Judy Schomber, RE
Trinity, Nashville
Judy Tygard, RE
Bellevue Nashville

Committee on Social Justice

Andrea Elkins, RE
First Murfreesboro
Claire Berry, TE
UKIRK Nashville

Henry Deadrick, RE
St. Andrews Nashville
Larissa Romero, TE
Downtown Nashville

***Dora Estes, RE**
Double Springs
Stacy Rector, TE
TADP

Permanent Judicial Commission

Class of 2024

Bill Carver, RE
First Franklin
Christi Enschede, RE
Historic Franklin
Sharon Warfield, RE
Westminster Nashville

Class of 2026

Michael Bradley, TE
HR/Decherd
James Hudnut-Beumler, TE
Vanderbilt Div. School
J. B. Smith, RE
First Pulaski

Class of 2028

Bill Russell, RE
First Spring Hill
Walt Tennyson, TE
Alive Hospice
Terry Denton, RE
Emmanuel Nashville

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RE Henry Deaderick

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Alternates: Donna Simpson, RE, First Cookeville **Gary Kelly, TE, Honorably Retired**

Ordination Exam Readers, Class of 2023

Gloria Dale, RE, First Columbia
Therese Howell, RE, First Franklin
Sally Hughes, TE, Trinity Nashville
Guy Griffith, TE, Westminster, Nashville
Alternates: Joyce Harris, RE, St. Andrews Nashville; Annesse Ashton, RE, St. Andrews Nashville

UKIRK Nashville Board

Claire Berry, executive director
Rev. Mary Sellers Shaw, chair
Kate Armstrong, vice-chair
Rev. Rachel Thompson-Orfield, secretary
Bill Christie, treasurer

Tania Carter
Kelly Christie
Rev. Meredith Cox
Ryan Fox
Nathaniel Freymeyer, dinner coordinator
Rev. Shane Smith
Rev. Ean Taylor, Cumberland Presbyterian representative